



New Zealand International Optimist Dinghy Association (NZIODA)

Policy on Photography

NZIODA will seek to minimise the risk of anyone using images of children in an inappropriate way. Before taking photos or video, written consent must be obtained from the child and their parents/carers for their images to be taken and used.

- A consent form should be included with any NZIODA Regatta/Event (See Appendix A as a guideline in either word or electronic format)
- Any photographer or member of the press or media attending an event should wear identification at all times and should be fully briefed in advance on NZIODA expectations regarding his/her behaviour and the issues covered by these guidelines.
- Do not allow a photographer to have unsupervised access to young people at the event or to arrange photo sessions outside the event.
- Consent should also be obtained for the use of video as a coaching aid. Any other use by a coach will be regarded as a breach of NZIODA's Good Practice Guide for Coaches & Volunteers.
- Care must be taken in the storage of and access to images.

When publishing images, make sure they are appropriate and do not include any information that might enable someone to contact the child.

- It is preferable to use a general shot showing participants on the water, or a group shot of the prize-winners, without identifying them by name.
- When recognising the achievement of an individual sailor and wishing to publish their name with their photo, **DO NOT** publish any other information (e.g. where they live, name of school, other hobbies and interests) that would enable someone to contact, befriend or start to 'groom' the child.
- Ensure that the young people pictured are suitably dressed, to reduce the risk of inappropriate use.

Most sailing activity takes place in areas that are open to the public and it is therefore not possible to control all photography, but any concerns about inappropriate or intrusive photography, or about the inappropriate use of images, should be reported to NZIODA and treated in the same way as any other child protection concern.

Parents and spectators should be prepared to identify themselves if requested and state their purpose for photography/filming. The use of cameras or camera phones in changing areas should not be permitted in any circumstances. Such use by young people should be regarded as a form of bullying.

APPENDIX A: FORMS

NZIODA Photography Consent Form

Consent form for the use of photography or video NZIODA recognises the need to ensure the safety and welfare of children and young people taking part in boating.

In accordance with our NZIODA Safeguarding and Child Protection Policy & Guidelines we will not arrange for photographs, video or other images or young people to be taken without the consent of the parents/carers and children.

NZIODA will follow the guidance for the use of images, a copy of which is available on the NZIODA website.

Please note that if any parents/spectators are considering taking photographs at an NZIODA event they should be prepared to identify themselves if requested and state their purpose for photography or filming, and also conform to the NZIODA Policy on photography.

NZIODA will take all steps to ensure that images are used solely for the purposes for which they are intended. If you become aware that images are being used inappropriately you should inform NZIODA immediately:

Email: nzoptimist@gmail.com

Consent I (name of parent or carer).....

Consent to NZIODA photographing or videoing (child's name)

.....

Signed: Date:

I (child's name)

Consent to NZIODA photographing or videoing my involvement in sailing

Signed: Date:

Review

- We may change this Policy from time to time.
- This Policy will be reviewed every two years.
- To be reviewed: September 2026
- Policy added to NZIODA Annual Plan

V1

May 2024